

Merchantville, NJ October 14, 2019

A regular meeting of Borough Council was held at 7:30 PM, Monday, October 14th, 2019. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Maria Nina Scarpa, Sean Fitzgerald, Griffin Kidd, Anthony Perno, and Edward Brennan. Attorney Timothy Higgins, CFO Denise Moules and Clerk Denise Brouse were present.

PUBLIC - None

APPROVAL OF MINUTES

On the motion of Mr. Kidd and second of Mr. Perno council approves minutes - Council 6/10/19

On the motion of Mr. Kidd and second of Mr. Fitzgerald council approves minutes - Council 7/8/19

On the motion of Mr. Perno and second of Mr. Fitzgerald council approves minutes - Council 3/25/19

ENGINEER REPORT

Working on PSE&G permit letter

Core testing results received for FY2018 Municipal Aid Program

HDSRF Remediation –phase 1, field investigative work complete

Lighting Feasibility Study, public meeting conducted

FY2019 DOT, addressing comments regarding plans and looking for final approval

FY2020 DOT Municipal Aid application submitted

CORRESPONDENCE

COUNCIL REPORTS

Mr. Kidd – We held a successful event at the community center with the Incredible Edibles, Green Team, Market off Centre, Jr. Green Team, Shade Tree Commission regarding sustainability. Application for Earth Day will be coming. The next Green Team meeting will be October 17th.

Ms. Scarpa – Court report-Department meeting, buzzers and proper locks need to be put in place. Potential add on to be police project.

Mr. Fitzgerald –The fire department had 13 calls. OEM held a meeting in October. Public Events held a meeting for Mosterville and next year events. Christmas parade beginning map and site locations will be set in advance.

Mr. Perno – Bill list, Audit – Best practice for aid. Abandoned Properties update.

CLERK'S REPORT

Monsterville

Ribbon Cutting is October 24 from 6:30-8:30

Safe Halloween on October 31

Borough office open on Veteran's Day and council meeting that evening

Parade and tree lighting confirmed for December 6th

Mayor – Bring guest October 24

Police Update – waiting to schedule a meeting regarding updates

Redevelopment – Redevelopment is in the hands of the Attorney during review

Gold Medal – Response dates for meeting less liquidated damages pay
 Music Festival – meeting last week, debriefing meeting

OLD BUSINESS

DISCUSSION Police Collective Bargaining-Update
 DISCUSSION Redevelopment Area
 DISCUSSION Gold Medal Status Update
 DISCUSSION Music Festival-Update on Conditions

NEW BUSINESS

DISCUSSION Best Practice Requirement
 DISCUSSION Health Insurance-Receive funds for surplus.
 DISCUSSION Plastic Bag Ban Ordinance work with MES-4th grade, go to school
 APPROVAL Use of Facility for Wedding

On the motion of Mr. Perno and second of Ms. Scarpa council approved:

USE OF FACILITY for First Friday Event
 USE OF FACILITY for Green Team Event

RESOLUTIONS to be read by consent agenda: On the motion of Mr. Perno and second of Mr. Kidd, Council approved the following resolutions:

R19-110
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY
ESTABLISHING AND IMPLEMENTING A FAIR AND OPEN
PROCESS FOR THE SELECTION OF PROFESSIONAL SERVICES
PROVIDERS FOR THE BOROUGH OF MERCHANTVILLE IN
THE CALENDAR YEAR 2020

WHEREAS, the Borough of Merchantville requires the services of various professional service providers for the calendar year 2020; and

WHEREAS, professional services are exempt from the requirement of public bidding pursuant to N.J.S.A.40A:11-5; and

WHEREAS, the Borough of Merchantville continues to find it advisable to select professionals primarily on the basis of qualification including qualifications uniquely suited to the needs of the Borough of Merchantville; and

WHEREAS, the Borough of Merchantville has determined that it is appropriate to implement a fair and open process for the awarding of professional service contracts; and

WHEREAS, to receive statements of qualification in a manner that fosters a fair and open process it is necessary and advisable to establish advance general criteria and specific minimum requirements for so many of those appointments as possible; and

WHEREAS, the Borough of Merchantville has determined that a fair and open process requires public advertisement of professional appointments in a manner and with sufficient time to provide notice in advance of the contemplation of the appointment and the criteria to be considered in making the appointment; and

WHEREAS, the Borough of Merchantville has determined that a fair and open process requires that all responses be publicly opened and announced and thereafter that all appointments be made at a public meeting of the governing body and then published in accordance with N.J.S.A. 40A:11-5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Borough Council of the Borough of Merchantville as follows:

1. All professional service appointments contained on Schedule A attached to and made a part hereof shall be subject to a fair and open process as set forth below.
2. The Borough Clerk shall cause a legal notice to be published in a newspaper authorized to publish legal notices for the Borough, stating that a full listing of all professional service appointments subject to a fair and open process together with the criteria established for the consideration of qualifications will be posted on the Borough's internet website beginning no later than October 24, 2019.
3. The criteria for each position contained on Schedule A follows immediately subsequent to the listing on Schedule A. These criteria shall be disclosed together with the posting of these positions on the Borough's internet website as set forth above.
4. The website posting shall inform potential applicants that all submissions must be made to the Office of Borough Clerk and received not later than 11:00 a.m. November 21, 2019.
5. Commencing at 11:01 a.m. on November 21, 2019, or as soon thereafter as may be possible, the Borough Clerk or his designee shall publicly open and announce all submissions in the Borough's public meeting room.
6. The Mayor and Borough Council shall thereafter review all submissions.
7. Appointments shall thereafter be made at a public meeting of the Mayor and Borough Council of the Borough of Merchantville.
8. Subsequent to appointments, appropriate notices shall be published in accordance with the requirements of N.J.S.A. 40A:11-5.

BE IT FURTHER RESOLVED that the Mayor and Borough Council have determined that the terms of this Resolution constitute a fair and open process as to all positions included herein.

R19-111

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING THE REFUND OF PAYMENT OF CONSTRUCTION PERMIT FEES

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville that the amount due for a construction permit be refunded to the below person(s) because the project was canceled.

<u>Name/Address</u>	<u>Amount</u>
For Property 123 Springfield Avenue Merchantville, NJ 08109	\$384.00

Make Check Payable to:

Hutchinson
621 Chapel Avenue
Cherry Hill, NJ 08034

FINANCIAL REPORTS

On the motion of Mr. McLoone and second of Mr. Fitzgerald:

R19-112 RESOLUTION

RESOLVED that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

CURRENT FUND		REVENUE		BUDGET	
CHECKS CURRENT FUND	2018 BUDGET	\$	-		
	2019 BUDGET	\$	328.00	\$	92,106.60
	GRANTS			\$	714.94
	PFRS				
	PERS				
	DEBT SERVICE			\$	4,663.72
	BOARD OF EDUCATION*				
	MEDICAL DEDUCTIBLE				
	CAMDEN COUNTY				
WIRE TRANSFERS PAYROLL	9/13/19-10/11/19			\$	210,501.77
WIRES / MANUAL CHECKS				\$	54,826.82
TOTAL CURRENT		\$	328.00	\$	362,813.85
SEWER UTILITY					
CHECKS SEWER FUND	2019 BUDGET				
	2018 BUDGET			\$	-
	DEBT SERVICE				
WIRE TRANSFERS PAYROLL	9/13/19-10/11/19			\$	5,259.92
WIRE NJEIT LOAN					
WIRES /MANUAL CHECKS					
TOTAL SEWER		\$	-	\$	5,259.92
GENERAL CAPITAL FUND					
CHECK CAPITAL FUND				\$	49,999.55
MANUAL CHECK					
WIRE TRANSFERS PAYROLL	9/13/19-10/11/19				
TOTAL CAPITAL		\$	-	\$	49,999.55
TRUST FUND					
CHECK TRUST OTHER FUND				\$	3,464.02
REDEVELOPER TRUST				\$	160.00
WIRE TRANSFERS PAYROLL	9/13/19-10/11/19			\$	14,844.00

WIRES / MANUAL CHECKS				7,600.00
TOTAL TRUST	\$	-	\$	18,468.02
SEWER CAPITAL FUND				
CHECK SEWER CAPITAL				
MANUAL CHECKS				
WIRE TRANSFERS PAYROLL				
TOTAL SEWER CAPITAL	\$	-	\$	-
ANIMAL TRUST FUND				
ANIMAL TRUST CHECK			\$	-
TOTAL ANIMAL TRUST	\$	-	\$	-
TOTAL BILL LIST & MANUAL CHECKS/WIRE				
	\$	328.00	\$	436,541.34
GRAND TOTAL			\$	436,869.34

ANNOUNCEMENTS

PRIVATE SESSION: R19-113

On the motion of Mr. Fitzgerald and second of Mr. Kidd private session begins

R19-113 RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING A PRIVATE SESSION OF COUNCIL

Sean Fitzgerald offered the following resolution and moved its adoption:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

Matters of Possible Litigation and Contract Negotiation

3. It is anticipated at this time that the above stated subject matter shall be made public.
4. This Resolution shall take effect immediately.

5.

Seconded by **Griffin Kidd** and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Mr. Kidd	(x)	()	()	()
Ms. Scarpa	(x)	()	()	()
Mr. Fitzgerald	(x)	()	()	()
Mr. Sperrazza	()	()	()	(x)
Mr. McLoone	()	()	()	(x)
Mr. Perno	(x)	()	()	()

Dated: **October 14, 2019**

ADJOURNMENT: On the motion of Mr. Kidd and second of Mr. Fitzgerald the meeting was adjourned at 8:45 P.M.

**ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED
OFFICIAL ACTION MAY BE TAKEN AT THIS MEETING
AGENDA IS SUBJECT TO CHANGE**

Denise Brouse, Borough Clerk